



## What to Expect – The Path to Mastery

**Your investment:** Visit our billing portal to download receipts, view invoices, update your email address, and change your payment method. [Click here](#) to access the IACC billing portal.

**On-Demand Learning Modules:** The next time you visit Kajabi, you will notice that you've been given access to two more sets of learning modules. Now, you should have access to three sets of learning modules:

- **Senior Professional Career Coach Certification** - of which you just completed and the videos remain there for your reference.
- The **Path to MPCC** - new modules to support building your business. The VIP Coaching - Modules - Cara Heilmann's learning modules for her clients.
- The **VIP Coaching** - sneak peek into Cara Heilmann's successful career coaching program so you don't need to start from scratch.

**The Path to Mastery Community:** The next time you log-in to Workplace, you will see a notification request to join the Path to Mastery Community. It is in the Path community where magic happens. We recommend you engage quickly. Don't sit back and lurk. Jump in right away and introduce yourself to the other professional career coaches. Ask questions and answer questions. Add to the amazing vibe of the cohort.

**Weekly Cohort Calls:** We meet multiple times each week and you can find the dates and times in the [Events](#) tab on the Path group on Workplace. We recommend you join one call a week so that you stay on target to achieve your business goals.

### **International Association of Career Coaches Code of Ethics:**

As a member of the International Association of Career Coaches, you are required to abide by the IACC Code of Ethics. Review the below and if you have any questions, raise your questions to Cara Heilmann, President.

- Uphold the highest standards of career coaching, deliver the best possible service to our clients, act in the best interest of our clients, and reflect positively on the profession.
- Build trust with our clients and represent our areas of expertise with honesty, integrity, and transparency in all aspects of marketing, contract agreements, and coaching.
- Maintain absolute client confidentiality, including company and client anonymity, unless permitted by the client or mandated by law.
- Continue to evolve both as individuals and professionals so as to be present, relevant, and knowledgeable, with emphasis on uncovering and being mindful of our own unconscious biases.

- Keep the highest level of professionalism when managing and maintaining boundaries and embrace the richness of our global community by welcoming diversity and fostering a culture of inclusion.
- Build a strong and supportive community of coaches around the world by honoring copyrights, requesting permission to use original materials, and acknowledging and crediting creators.

**Refunds:** Once you have signed your agreement, generally there are no refunds. If you have questions about our refund policy, please email Cara at [cara@iacareercoaches.org](mailto:cara@iacareercoaches.org).

**Privacy:** You are offered the ability to attend Office Hours for Ready Reset Go, Inc. VIP clients. Information shared during private meetings, office hours, in email correspondence, and on our online platforms will remain confidential. Some cohort members are in stealth mode. We ask that you remain on Mute and observe. Bring your questions and thoughts to your the Path cohort weekly meetings and/or Workplace.

**Intellectual Property Rights:** Modules and dossier documents, such as résumés, are the intellectual property of the IACC. The sharing or distribution of these materials is only permitted with written consent.

**Disclaimer:** All actions resulting from the certification program are the responsibility of you. You agree to hold the IACC and any of its employees, directors, officers free of all liability and responsibility for any situations created as a result of direct or indirect advice provided by the IACC. The IACC does not guarantee that you will earn any amount of money or make any promises of success for your business.

**Diversity, Equity and Inclusion:** The IACC is looking for individuals who want to make a positive difference in this world. We do not base acceptance to The Senior Professional Career Coach (SPCC)®, our training program, based on any perceptions or knowledge of race, national origin, gender identification, religion, veteran status, ethnicity, disability. In fact, we love inviting individuals from different perspectives because it is through our differences that we are stronger overall.

## Contact Us

IACC welcomes your questions or comments regarding the What to Expect document.

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